



International Organization for Migration (IOM)
The UN Migration Agency

VACANCY NOTICE

Open to Internal and External Candidates

Position Title : **Senior Migration Health Nurse, MHD**
VN No : **PLVN 23-088**
Duty Station : **Warsaw, Poland**
Classification : **General Service Staff, Grade G6**
Type of Appointment : **One Year Fixed Term, with possibility of extension**
Estimated Start Date : **As soon as possible**
Closing Date : **17 November 2023**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy.

Context:

The United States Refugee Admissions Program (USRAP) operates world-wide with a target of providing resettlement opportunities to thousands of refugees each year. IOM provides a range of services and support to the USRAP including, but not limited to, case processing, migration health assessments, cultural orientation training, organized transportation and administration of a travel loan and collections program.

Under the overall supervision of Regional Health Assessment Coordinator(ECA), Migration Health Unit, and the direct supervision of Migration Health Officer, MHD, the successful candidate will be responsible for the following duties and responsibilities in relation to the Migration Health Assessment Centre (MHAC) in Warsaw, Poland

Core Functions / Responsibilities:

1. Assist in the coordination of daily nursing activities in the Migration Health Assessment Clinic (MHAC) to fulfil the technical requirements of the resettlement countries in the areas of:
 - a. Medical examinations
 - b. Imaging;
 - c. Laboratory testing;
 - d. Vaccinations;
 - e. TB management;
 - f. Treatment and referrals;
 - g. Pre-departure procedures and medical movements;
 - h. Documentation, certification and information transmission; and,
 - i. Other technical areas as may be required.

2. Provide health education and counselling to the migrants and/or refugee in relation to:
 - The migration health assessment process; and,
 - Treatments and referrals.
 - Pre and/or post counselling on TB or HIV education, prevention, and management as appropriate
 - Pre-departure evaluation
3. Assist CMHO, CMHN in the development of information, health education materials
4. Ensure implementation of a proper identification procedure for all migrants and/or refugees in relation to health assessment process
5. Ensure implementation of Health Assessment Programme's check lists and SOP's, assist CMHO, CMHN to monitor standard universal precautions within MHAC.
6. Participate in quality improvement and quality assurance procedures for nursing activities, contribute to review and update SOPs.
7. Verify the MHAC pharmacy stock, analyze the data, and follow up on preparation of medical kits and emergency kits within the MHAC and for medical escorts followed the guideline if applicable.
8. Create schedules, rotations and assign tasks to nurses, maintaining workflow, conduct assessment and providing feedback to CMHN for improvement.
9. Facilitate in administrative reports preparation and program updates as necessary.
10. Contribute to the planning and execution of mobile missions if applicable.
11. Verify the pre-departure documents and assist in the preparations as necessary.
12. Perform medical escort duties when required to ensure migrants receive continued care throughout all phases of migration (before departure, during the journey and at the final destination).
13. Maintain collaborative relationships with various partners to facilitate the follow up and relevant information sharing. Partners include internal IOM departments, other health providers, panel physicians, embassies other UN agencies or NGO's and others as applicable.
14. Collect statistical information and share with the CMHO as per preset and agreed upon format.
15. Perform other duties as may be assigned.

Required Qualifications and Experience

Education

- Bachelor's degree in Nursing from an accredited academic institution with four years of professional work experience.
- Master's degree or higher from an accredited academic institution is advantageous
- A valid license to practice nursing in the country of duty station.

Experience

- Minimum of four years of relevant clinical experience with at least two years in a supervisory role
- Excellent technical skills, including in phlebotomy.
- Training or working experience in the areas of Tuberculosis management, mass immunizations, communicable diseases, laboratory testing or public health is an advantage.
- Knowledge of and experience in clinical nursing.
- Managerial experience is desirable.
- Knowledge of principles of preventive care and disease control.
- Knowledge of and experience in implementation of patient safety and infection prevention and control.
- Computer literacy required: MS Office suite (Word, Excel, Access)

Skills

- Leadership skills
- Organizational skills
- Communication skills

Language

External applicants for all positions in the Professional category are required to be proficient in English and have at least a working knowledge of one additional UN Language (Arabic, Chinese, French, Russian, or Spanish).

For all applicants, fluency in English and language of country where incumbent is are required (oral and written).

Competencies

The incumbent is expected to demonstrate the following values and competencies:

VALUES - All IOM staff members must abide by and demonstrate these five values:

Inclusion and respect for diversity: Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

Integrity and transparency: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

Professionalism: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Courage: Demonstrates willingness to take a stand on issues of importance.

Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

Core Competencies – behavioural indicators

Teamwork: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

Delivering results: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

Managing and sharing knowledge: Continuously seeks to learn, share knowledge and innovate.

Accountability: Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

Managerial Competencies– behavioural indicators

Leadership: Provides a clear sense of direction, leads by example and demonstrates the ability to carry out the Organization's vision. Assists others to realize and develop their leadership and professional potential.

Empowering others: Creates an enabling environment where staff can contribute their best and develop their potential.

Building Trust: Promotes shared values and creates an atmosphere of trust and honesty.

Strategic thinking and vision: Works strategically to realize the Organization's goals and communicates a clear strategic direction.

Humility: Leads with humility and shows openness to acknowledging own shortcomings.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.

How to apply:

Interested candidates are invited to submit their application including: a Motivation Letter and the updated CV, or a completed Personal History Form [IOM Personal History Form.xls \(live.com\)](#) (four pages) **by the email: iom_wspolna@iom.int** specifying the vacancy reference number **PLVN23-088** and **full name** in the subject line. Or you can you apply by clicking on <https://www.impactpool.org/jobs/1008961>

Closing Date: 17 November 2023

Only shortlisted applicants will be contacted.

NOTE

NO FEE:

The International Organization for Migration (IOM) does not charge a fee at any stage of the recruitment process (application, interview meeting, process or training). IOM does not concern itself with information on applicants' bank details.

Posting period:

07 November 2023 – 17 November 2023