



IOM Poland CALL FOR APPLICATIONS

Reference Number : **PLCFA22-109**
Position Title : **Shelter/WASH Supervision Consultant**
Duty Station : **Warsaw, Poland**
Type of Appointment : **Consultancy Contract for 6 months**
Closing Date : **4 November 2022**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. The International Organization for Migration (IOM) is committed to the principle that humane and orderly migration benefits migrants and society. As the leading international organization for migration, IOM acts with its partners in the international community to: assist in meeting the growing operational challenges of migration management; advance understanding of migration issues; encourage social and economic development through migration, and; uphold the human dignity and well-being of migrants.

IOM has been active in Poland since 2002 under an agreement with the Polish government and conducts various migration programs, including activities supporting the integration of male and female migrants into Polish society. IOM in Poland implements projects aimed at the private sector to promote ethical recruitment, respect for the rights of migrants and migrant women as well as the elimination of forced labour from value chains and the prevention of human trafficking.

Context:

The conflict in Ukraine has led to the overspill of over a million forcibly displaced persons to Poland. As migratory flows continue unabated, IOM is urgently and significantly boosting its capacity in Poland to provide multi-sectoral assistance to respond to urgent emerging humanitarian needs in a dynamic context.

Under the overall supervision of the Chief of Mission in Warsaw, and direct supervision of the Shelter and NFI coordinator, the successful candidate will be responsible and accountable for the monitoring and overseeing the technical implementation of IOM shelter activities including WASH within the framework of the emergency operation in the Warsaw city.

Core Functions / Responsibilities:

1. Conduct weekly technical assessments and report respectively to the direct supervisor.
2. Ensure relevant technical standards are met and agreed upon with IOM.
3. Coordinate and liaise with the procurement and logistics unit on tendering and contracting.
4. Manage technical and engineering components related to IOM/Sector/Cluster activities implemented in the region, including the management of local staff engineers.
5. Oversee all construction works under IOM funding at the Warsaw City, contract compliance, quality assurance, and documentation of all interactions prior to payments.
6. Provide information on project progress for use in program reporting and for making financial payments in accordance with contracting.

7. Regular field visits and monitoring of construction activities in accordance with the specifications and designs, cost, and schedule to ensure progress follows the work plan.
8. Report all errors, omissions, discrepancies and deficiencies to supervisor.
9. Establish contact with appropriate partner agencies when basic or special needs are identified.
10. Review of unit cost of construction materials from providers.
11. Recommend approaches, designs and responses to the resolution of comments; either by design alteration and modification necessary to achieve a functional facility within the context of geographical needs, budget, and expectations.
12. Conduct the final report upon the conclusion of the construction work.

Required Qualifications and Experience

Education

- Master's degree in Civil/WASH Engineering, Architecture, or a related field from an accredited academic institution with 2 years of relevant professional experience; or
- University degree in the above fields with 4 years of relevant professional experience.

Experience and Skills

- Extensive work experience in the field of construction supervision.
- Minimum of 5 years relevant working experience post-degree

Languages

Fluency in **Polish** is required. Good knowledge of **English** advantage.

Required Competencies

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other:

IOM is committed to a diverse and inclusive environment.

This post is subject to local recruitment. Only those holding a valid residence and work permit for Poland will be eligible for consideration.

At the time of recruitment, all candidates must disclose any known relative or spouse who works for IOM. Candidates may also be requested to provide documentary evidence of academic degree(s), professional licenses, and proof of no criminal records as relevant to the requirements of the position advertised.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of residency, visa, and authorizations by the concerned Government, where applicable.

Vaccination against COVID-19 will be required for IOM personnel who are hired or otherwise engaged by IOM. As part of the mandatory medical entry on duty clearance, candidates will be requested to provide evidence of full vaccination.

How to apply:

Interested candidates are invited to submit their application including **a CV and a completed Personal History Form in English by email to: IOMPolandHR@iom.int**, specifying the vacancy reference number **PLCFA22-109** and **full name** in the subject line.

Please click this link to access [the Personal History Form \(two pages\)](#).

Due to the volume of applications received, IOM Poland will not be able to respond to all inquiries about the application status and will only contact shortlisted candidates.

Posting period:

From 26 October 2022 to 4 November 2022