

Terms of Reference

Introduction
<ul style="list-style-type: none">• The project aims to achieve increased participant’s knowledge of the Polish language in order to enable beneficiaries of different age groups to communicate freely and access employment.
Background
<ul style="list-style-type: none">• The migrant and refugee community, which lives in remote collective centres has very limited access to educational services and the labour market.• There is a special need to learn the Polish language as a means of communication, to promote access to education and employment opportunities and foster independence and integration.
Objective
<ul style="list-style-type: none">• In coordination with a local partner organization, IOM will contribute to beneficiaries’ acquisition of the Polish language to facilitate social and economic inclusion.
Proposed interventions
<ul style="list-style-type: none">• Delivering the Polish language classes at different levels at collective shelters in Podkarpacie and Małopolska;• The selected implementing partner (IP) is expected to collect the basic information on the beneficiaries’ background (a template of the requested information will be shared by IOM upon identification of the IP). The completed template should be shared with IOM in a timely manner;• The selected IP should survey the need to deliver the language classes for children;• The selected IP is expected to track students’ attendance and share the respective data as indicated by IOM in a timely and accurate manner;• The educational schedule should be adjusted to the availability of the beneficiaries. The days and time of delivering the language classes should be identified on basis of a questionnaire survey of the needs of beneficiaries residing in the collective shelter;• The selected IP will recruit and enroll the beneficiaries for the language classes from the collective shelters pre-identified and indicated by IOM;• The selected IP should conduct the test upon starting the classes to identify the level of language proficiency;

- The selected IP should conduct the final examination upon successful completion of the educational program and issue the certificates for the beneficiaries confirming the completion of the language course at a specified level;
- The selected IP will evaluate the delivered educational program providing the questionnaire to the beneficiaries of the language classes;
- The selected IP is expected to provide beneficiaries with stationary materials necessary for their learning process (e.g., pencils, notebooks, one copy of the book that will be used for teaching);
- IOM and donor visibility requirements should be fulfilled.

Overarching Outputs

- 200 beneficiaries will benefit from in-person language classes and receive language proficiency certificates demonstrating their level of proficiency.
- The selected IP will deliver 60 hours of language classes per 1 course; 120 hours in total per shelter
- The language classes should be delivered in 5 shelters in Małopolska and 5 shelters in Podkarpacie

Expected Outcomes

- 200 beneficiaries will improve their level of Polish language proficiency, expanding opportunities for interpersonal communication, integration, and further education and employment.

Partnership and collaboration

- The selected IP should report on the implemented activities according to the schedule that will be indicated in the partnership agreement

Proposed timeline:

- 01/02/2024-31/05/2024
- The selected IP should successfully and fully complete the services by 31st of May 2024

Qualification and experience

Experience in conducting educational, training and informational promotional activities for migrants and refugees.

Teachers employed within the project should fulfill the below requirements:

Minimum:

- Bachelor of Arts from accredited university in a related field
- Experience in teaching Polish or English as a foreign language, on a volunteer or paid basis

Preferred:

- MA in Teaching Polish as a second/foreign language
- Additional strengths: MA in Intercultural Education, MA in education and/or pedagogy.