



IOM Poland CALL FOR APPLICATIONS

Reference Number : **PLCFA22-088**
Position Title : **Educator - Mobile Team**
Duty Station : **Rzeszow**
Type of Appointment : **Special Short-Term Ungraded Contract**
Closing Date : **Open-ended**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. The International Organization for Migration (IOM) is committed to the principle that humane and orderly migration benefits migrants and society. As the leading international organization for migration, IOM acts with its partners in the international community to: assist in meeting the growing operational challenges of migration management; advance understanding of migration issues; encourage social and economic development through migration, and; uphold the human dignity and well-being of migrants.

IOM has been active in Poland since 2002 under an agreement with the Polish government and conducts various migration programs, including activities supporting the integration of male and female migrants into Polish society. IOM in Poland implements projects aimed at the private sector to promote ethical recruitment, respect for the rights of migrants and migrant women as well as the elimination of forced labour from value chains and the prevention of human trafficking.

Context:

The conflict in Ukraine has led to the overspill of over a million forcibly displaced persons to Poland. As migratory flows continue unabated, IOM is urgently and significantly boosting its capacity in Poland to provide multi-sectoral assistance to respond to urgent emerging humanitarian needs in a dynamic context.

Under the overall supervision of the Emergency Coordinator, the Field Coordinator and the direct supervision of the Protection Coordinator, the successful candidate will function as the general point of contact for all matters pertinent to IOM interventions in the region of Podkarpackie. Staff members in field-based positions will be required to be mobile within the assigned Voivodeship when immediate project needs arise. This position is based in Rzeszow, with frequent travels to sites, collective shelters etc in the region of Podkarpackie.

Core Functions / Responsibilities:

1. Map the available local, national, and on-site educational services.
2. Cooperate with other actors in facilitating access to education, and integration opportunities for beneficiaries.
3. Support at the ongoing update of IOM's Service Mapping Exercise.
4. Along with the mobile field staff, conduct regular field visits and shelter's educational needs assessments at the region of Podkarpackie.
5. Identify and highlight educational needs, gaps, and challenges in the different shelters.

6. Designing targeted experiential class exercises that target intercultural development (both for children and adults).
7. Organize recreational/cultural activities for productive spirit cultivation and cognitive development along with the Community Engagement and Protection Members.
8. Liaise, cooperate and provide capacity building support at IOM partners at the region.
9. Liaise with local authorities focused on educational activities, local organizations, service providers, volunteers, and other stakeholders to strengthen the educational activities and services provided.
10. Keep individual records, including daily observations and information about activities.
11. Assist and/or instruct children and adults on learning methods and processes.
12. Perform any other duties as may be assigned.

Required Qualifications and Experience

Education

- Bachelor's degree (or equivalent or higher) in Education, Pedagogy or a related field from an accredited academic institution; or
- Bachelor's degree of higher education in another field with two years of a relevant professional experience in education;

Experience and Skills

- Familiar with direct assistance to migrants and/or refugees;
- Experience in working in a multi-cultural environment;
- At least two years of previous relevant work experience;
- Strong interpersonal and communication skills in a multi-cultural setting;
- Demonstrated ability to draft and prepare clear and concise formal correspondence and project reports;
- Strong organizational, facilitation, communication, writing and presentations skills;
- Proficient use of commonly used IT equipment and the appropriate software solutions;
- Computer literacy in standard software applications (MS Office etc.);
- Strong work ethics and commitment to humanitarian principles;

Languages

Fluency in **Polish** (written and oral) and **Russian or Ukrainian** is required; **good knowledge of written and oral English is an advantage.**

Required Competencies

IOM's competency framework can be found at this [link](#).

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Managerial Competencies – behavioral indicators

- **Leadership:** provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- **Empowering others & building trust:** creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- **Strategic thinking and vision:** works strategically to realize the Organization's goals and communicates a clear strategic direction.

Other:

IOM is committed to a diverse and inclusive environment.

This post is subject to local recruitment. Only those holding a valid residence and work permit for Poland will be eligible for consideration.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

At the time of recruitment, all candidates must disclose any known relative or spouse who works for IOM. Candidates may also be requested to provide documentary evidence of academic degree(s), professional licenses, and proof of no criminal records as relevant to the requirements of the position advertised.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of residency, visa, and authorizations by the concerned Government, where applicable.

Vaccination against COVID-19 will be required for IOM personnel who are hired or otherwise engaged by IOM. As part of the mandatory medical entry on duty clearance, candidates will be requested to provide evidence of full vaccination.

How to apply:

Interested candidates are invited to submit their application including **a CV and a completed Personal History Form in English by email to: IOMPolandHR@iom.int**., specifying the vacancy reference number **PLCFA22-088** and **full name** in the subject line.

Please click this link to access the [Personal History Form \(two pages\)](#).

Due to the volume of applications received, IOM Poland will not be able to respond to all inquiries about the application status and will only contact shortlisted candidates.

Posting period:

From 12 July 2022 – open-ended